

e-Citizen

By learning to use the Internet and email, a whole new world of opportunities arises.

Not only is the Internet a valuable tool for communicating and finding information, but more and more organisations and government departments are using the Internet to provide information and services. Those without Internet skills are in danger of losing out. While you may be familiar with the Internet, there are many people who are not.

If you are, or if you know, one of the many people who don't currently use the Internet, e-Citizen could be the answer.

What is e-Citizen?

e-Citizen has been designed to help Candidates get the most out of the Internet by explaining how it works and showing that it can be used for a range of purposes. These include dealing with government departments, finding information, buying products and communicating online with family and friends.

By giving citizens these online skills they will have access to the life-enhancing aspects of the Information Society.

Who is e-Citizen for?

e-Citizen is specifically developed to cater for those with a limited knowledge of computers and the Internet.

This group can include (but is not limited to):

- Senior Citizens
- Skilled trades with little exposure to the Internet
- Public servants
- Migrant workers
- Long-term unemployed
- Those who do not work outside the home

The e-Citizen programme is open to everyone regardless of status, education, age, ability or understanding, but it is helpful to have a little knowledge of computers before enrolling on this programme.

How is e-Citizen taught?

The e-Citizen programme is partly tutor-led but also involves independent study. Candidates work through an easy-to-follow Syllabus Guide which includes tasks that are designed to allow the Candidate to become more involved within online culture and give the Candidate practical experience of some of the opportunities that the Internet presents.

e-Citizen involves approximately 30 hours of training, depending on the ability of the Candidate. The programme is designed to be flexible and allows Candidates to learn at their own pace.

What areas does the e-Citizen programme cover?

The e-Citizen programme is divided into three Blocks, as follows:

Block 1: Foundation Skills

The Foundation Skills block gives the Candidate the necessary skills and knowledge for basic computer and Internet use. This Block covers:

- The Computer
- Files and Folders
- Simple Applications
- Internet Basics
- E-mail Basics

Block 2: Information Search

The Information Search Block makes the Candidate aware of the nature and extent of information available on the Internet in the areas of news, government, consumer, travel, education/training, employment, health, interest groups and business. This Block covers:

- Searching – wide range of Internet sources
- Precautions – issues & risks
- Reliability of Information

What areas does the e-Citizen programme cover? (continued)

Block 3: e-Participation

Building on the computer and search skills already acquired, this Block completes the skills set necessary for the Candidate to become an e-Citizen.

This Block covers:

- Online Services
- Practical Applications

What skills will an e-Citizen Candidate acquire?

On completion of the programme Candidates will have acquired the skills to be able to fully participate in the e-society. Candidates will be:

- Aware of information sources and available online services.
- Able to browse the World Wide Web and extract useful information in the areas of news, government, consumer, travel, education/training, employment, health, interest groups and business.
- Capable of searching for information from a variety of sources.
- Able to use e-government services and commercial online services (e.g. banking).
- Carry out online transactions (e.g. book airline tickets).
- Able to fully participate as an e-Citizen.

